

Can you or your organisation benefit from one-to-one or small group training?

Radius Computing is offering a new training service to businesses and individuals. The courses are carefully developed to enable individuals to rapidly acquire core IT skills and increased self-confidence within a very short period of time.

You can be sure to benefit from our competitive prices in work focused IT training covering MS Office, the Internet, PCs and Internet Security, Email, Maintaining & Updating your Website and Applications Troubleshooting to address specific weaknesses in your use of Office applications. Furthermore, the training can be taken in the work place or a suitable venue in Barnsley can be chosen.

Please visit our Website www.radiuscomputing.co.uk for rates and more information about each of our courses.

Standard IT Training

- PCs and Internet Security
- Computers for Beginners
- Introduction to Digital Photography
- Windows Operating Systems
- Using the Internet & Web based Mail Accounts
- Word Processing with Office Word
- Spreadsheets with Office Excel
- Presentations with Office Power Point
- E-mail with Office Outlook
- Databases with Office Access
- ECDL & MOS Training

Premium IT Training

- Maintaining and Updating Your Website.
- Website Design and Publication Using HTML 4.01
- Dream weaver Training
- CSS - Cascading Style sheets for Web Development.
- Graphics Design with Adobe Photoshop or Fireworks Software
- Introduction to Computer Networking
- Installation of Windows Operating Systems, Devices and Troubleshooting.

What can you expect from our courses?

- Walk away with real tangible skills at the end of your training with Radius Computing.
- Each course is accompanied by carefully presented course materials which students take away for further practice or to simply use as a reference.
- Receive post course support as and when required through telephone, e-mail or in person. Subject to terms and conditions.
- Training is delivered by experienced and fully qualified lecturer on a one-to-one basis or in small groups.
- Flexibility in delivering training, we can save you journey time by bringing the classroom to you.
- Each candidate is awarded a Certificate of Achievement on completion of any our courses.

Price list for Standard Training

No. of trainees	Individual hourly rate	Full day's rate (6 hrs)
1	£30	£180.00
2	£25 pp	£295.00
3	£20.00 pp	£345.00
4	£18.00 pp	£425.00

4 + more candidates please add £65.00 for each additional candidate on a full day's training programme or 18.00 per hour if attendance is half day or less.

Price list for Premium Training

No. of trainees	hourly rate per person	Full day's group rate (6.5 hrs)
1	£40.00 pp	£220.00
2	£30.00 pp	£320.00
3	£25.00 pp	£380.00
4	£25.00 pp	£490.00
5	£25.00 pp	£545.00
40% discount for 6 or more trainees		

Our full day's training rates are based on 6.5 hours and would normally run from 9.00am - 4.30pm or 9.30am to 5.00pm.

Educational Establishments - Colleges, Schools and Communities

Course fees for establishments within Yorkshire are the same as that for standard training:
 £30 per hour or £180 per full day's training, for groups of up to 10 trainees.

To book your free taster session, please send us a brief description of the subject and level of training required, along with your IT experience to info@radiuscomputing.co.uk or call Dennis Ojera for more information on **07946 897 876**.